

2010-2011 PTA Board Interest Form



Return to school no later than Thursday, March 4, 2010
ATTN: Nominating Committee Chairperson – Kari Loth



Name _____

Email _____ Phone _____

Share your talents, creativity, and time! Make a difference for our Walker Star students and staff by being on PTA Board of Directors!

- ___ ★ President – coordinates the work of the officers and committees of the association in order that the purposes of PTA may be promoted, presides at regular and executive board meetings. Represents Walker PTA at the council, area, state and national level.
- ___ ★ Treasurer – responsible for annual budget, Walker PTA insurance & tax forms
- ___ ★ Secretary – record minutes of PTA meetings, reminder notices for upcoming meetings
- ___ ★ Historian – prepare a scrapbook for the year, distribute award forms
- ___ ★ Parliamentarian - advise the presiding officer on questions of parliamentary procedure
- ___ ★ 1st Vice President – Programs – oversees programs for General PTA meetings, student assemblies, PTA supported fieldtrips, in-school programs of red-ribbon week and youth protection
- ___ ★ 2nd Vice President – Membership – oversees membership drives, PTA directory
- ___ ★ 3rd Vice President – Volunteers – oversees workroom, requests volunteers for PTA events, programs and classroom support
- ___ ★ 4th Vice President – Fundraising – oversees annual fundraising activities & Box Tops
- ___ ★ 5th Vice President – Communications – maintain Walker PTA website, produce PTA newsletter, update marquee, Board Calendar, inform local media about Walker events

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Standing Committee Chairpersons:

- ___ ★ **Student Enrichment** – organize annual Talent Show & Reflections
- ___ ★ **Arts & Education** – oversee Go Van Gogh program, coordinate Summer Activity Fair
- ___ ★ **Legislative** – keep membership informed of all educational issues, local, state & national, attend MISD Council meetings, PTA liaison with Student Council
- ___ ★ **Teacher Luncheons** – organize back-to-school, holiday, open house & end of year luncheons for teachers
- ___ ★ **Community Outreach** – coordinate Walker Welcomes & organize Walker Service Project
- ___ ★ **Walker Community Events** – organize Fall & Spring activity for the Walker Community (i.e. Fall Festival, Winter Ball, carnival etc.)
- ___ ★ **Hospitality** – organize refreshments for general and faculty meetings, recognize staff birthdays, recognize Walker community life events
- ___ ★ **Library Assistant** – oversee Book Fair, coordinate Library aide volunteers
- ___ ★ **Family Fun Coordinator** – coordinate school family activities such as grandparent day, donuts with dads, muffins with moms, family movie night, dad's night at the Zone, etc.
- ___ ★ **Room Representative Coordinator** – secure room parents for each classroom, hold planning meetings for parties, oversee Teacher Appreciation Week
- ___ ★ **Environmental** – coordinate events to celebrate Earth Day & Recycle Day, support TX PTA/EPA media contest, organize all student recycling & environmental activities, annual science fair
- ___ ★ **Yearbook** – coordinate, produce & obtain photos for yearbook, oversee development of yearbook, advertise sale and distribution of yearbook